St Cuthbert's Primary School
Parent Code of Conduct

Vision:

In our family school, we strive to be the best for today, for tomorrow, for ourselves, for each other, the wider world and for God.

As a Christian family we nurture an understanding that we are all of equal value and infinite worth.

In the safety of our unique family we will flourish and grow towards being Global Citizens and Courageous Advocates.

('You are now citizens together with God's people and members of the family of God'. Ephesians 2:19)

Mission statement:

Learning to love, loving to learn in the family of Christ.

('Encourage one another and build each other up'- 1 Thessalonians 5:11)

Presented to staff: September 2025
Presented to Governors: October 2025
Presented to Parents/Carers: October 2025
To be reviewed: September 2028

Rationale

St Cuthbert's CE Primary School is a welcoming, supportive and inclusive school and it is important that all members of the school community work together. We wish to build a reputation to be proud of and we depend on the entire school community to help us maintain and improve our children's learning.

At St Cuthbert's we recognise that educating children is a process that involves partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this code is to provide a reminder to all parents, carers and visitors about expected conduct to ensure a safe and positive school environment for our children.

Respect and Concern for Others and their Rights

Parents and carers are allowed on to school premises by permission of the school (see section 547 information below). We ask that parents sign in and register at the office to ask if staff are available to talk to them. Parents should not walk around school to classrooms, the staffroom or the head teacher's office unless they have been given permission to do so. All visitors who do not have DBS will be accompanied by a member of staff at all times.

Staff will always do their best to talk to parents, but this is not always possible, particularly during teaching times and unfortunately, we are not always able to re-arrange some commitments at short notice. If a member of staff is not available, then please make an appointment with the office.

For security reasons all visitors to school need to be signed into the premises by school staff.

We expect parents and carers to show respect and consideration for others by:

• Allowing plenty of time so that children arrive ready for a punctual start to the school day, to avoid disruption to their own learning and that of the entire class.

• Arriving on time to collect children at the end of the school day or to make such appropriate arrangements if this is not possible.

• Supporting the respectful ethos of the school by setting a good example in their own speech and behaviour towards all members of the school community both on and off school premises;

• Working together with all staff for the benefit of the children. We ask you to contact the school to deal with any issues of concern. The school will discuss and clarify specific events, issues and queries in order to bring about a positive solution; in the rare event that an issue cannot be resolved informally and a parent/carer wishes to lodge a complaint, there is a formal complaints procedure to be followed.

• Raising any of the above concerns in a calm manner and to ensure their language, tone and volume are respectful to all school staff at all times.

• Ensuring that feedback is kind, helpful and specific.

• Respecting the school environment, including keeping the school tidy by not littering.

• Parking carefully, considerately and in good time for the safety of the children, yourself and all road users.

• Engaging with staff on a professional level only and not to try to instigate private or social engagements or interactions.

In order to support the ethos of our school, we will not tolerate:

• disruptive behaviour which interferes with teaching, learning or administration within the school.

• using loud and/or offensive language or displaying temper.

• threatening, intimidating or aggressive behaviour towards another adult or child.

• actions/comments causing mental & emotional abuse of staff.

• abusive, threatening or damaging emails, phone, dojo or social media messages relating to the school.

• using tobacco or vapes, or being under the influence of alcohol or drugs on the school premises.

• damaging or destroying school property.

Governors may prohibit an offending adult from entering the school grounds to safeguard our school community. Adverse behaviour also may be reported to the Local Authority and police.

School premises

Section 547 of the Education Act 1996

School premises are private property and parents/carers are granted permission from the school to be on the premises. However, in the case of abusive or threatening behaviour towards staff, children or other parents/carers, the school may ban a parent/carer from entering the premises.

It is also an offence under section 547 of the Education Act 1996 for any person (including a parent or carer) to cause a nuisance or disturbance on school premises. The police may be called to assist in removing the person or persons concerned.

School would not be responsible for organising arrangements for children in the above circumstances.

Parents/carers would need to provide alternative arrangements for bringing and collecting children to and from school.

All of the above expectations remain in place for events in which parent/carers are invited into school such as (but not exhaustive): Parents evening, sports day, class assemblies, school performances etc.

See our Zero Tolerance protocol in Appendix A.

Code of Conduct for Parents/Carers: Zero Tolerance Protocol

We understand that people can become angry when they feel that matters, about which they feel strongly, are not being dealt with as they wish.

If that anger escalates into verbal or physical aggression towards our staff, we consider that unacceptable.

We adopt a 'zero tolerance' approach to anti-social, abusive, aggressive or violent behaviour. Any person who is aggressive or abusive towards a member of staff or who damages the property may be reported to the police and be banned from school premises and/or Class Dojo.

Aggressive or abusive behaviour includes (not exhaustive):	
• Language (whether verbal or written, in-person or online) that may cause staff to feel afraid, threatened, offended or abused and may include threats • Personal verbal abuse	• Derogatory remarks and rudeness • Remarks of a discriminatory nature • Unsubstantiated allegations • Threats: verbal, email, phone, etc.

Name of Child _____

Parent Signature _____

Date- October 2025