St Cuthbert's CE Primary School
Vacancy for Parent Governor

School Name: St Cuthbert's CE Primary School,

Address: St Alban's Rd, Darwen, BB3 0HY

Parent Governor Vacancies

Dear Parent(s)/Guardian(s)

We have a vacancy for a parent governor which we need to fill as soon as possible.

We know parents are interested in the education of their children and keen to see that the school provides a challenging education for all the pupils who come here. Please do not assume that there will be others coming forward who are better equipped for the job; we need enthusiasm and a willingness to work as a member of the team far more than any specific knowledge or expertise! The Governing Board may decide following the completion of a skills matrix to encourage parents with a particular skill set to apply

The governing board of a school is responsible for ensuring that pupils receive high quality education and that the conduct of the school reflects this aim. The governors work as a team with the head teacher in the whole strategic planning and management of the school. Their responsibilities include consideration and agreement of the aims and policies of the school, discussion and approval of the targets for improvement, appointment of staff, setting and monitoring the budget, monitoring the performance of the school and reporting to the parents and community on how they have accomplished their tasks. Governors are the link between the school and the community and representatives of all those with an interest in the well-being and reputation of the school are needed. Parents are very important in keeping the governing board aware of the views of parents and the local community. They are a vital part of our team.

There is first class advice and support available to you and training for your new role at no cost to you.

The chair of the governing board or Headteacher will be happy to talk to you if you are interested in being nominated and/or want further information. You may also wish to contact Blackburn with Darwen Governance and Liaison team on (01254) 666456.

If you would like to take the opportunity to put yourself forward as a candidate, please complete and return the attached documents to the School Office. If it is necessary for there to be an election, we will contact you to let you know about the arrangements.

If there are more nominations than vacancies, an election will be held in the Summer Term and you will be sent a voting paper. You may return the ballot paper either via your child or by post.

Yours sincerely
Mrs Coolican/ Mrs Weddle
Headteacher/Chair of Governors

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St Cuthbert's CE Primary School
Election of Parent Governors- Nomination Form

Name:

Address:

I am a parent/guardian of the following pupil (s) who is/are registered at the school

Name	Date of Birth	Class/Form/Tutor Group

The above-named has a child at the school, is willing to serve if elected and is hereby nominated to stand for election.

Nominated by*: (Signature, name in capitals and address)

Signature of nominee:

Biographical details for inclusion in ballot paper:

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Learning to love, loving to learn in the family of Christ.
('Encourage one another and build each other up'- 1 Thessalonians 5:11)

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N.B. Completed nomination must be returned to the school office.
*Self-nomination is acceptable

Name …….
Signature ……..
Date……

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I declare I am not disqualified from serving as a School Governor. *Please answer each question by ticking in the relevant column on the right hand side*	YES	NO
Are you aged 18 or over at the date of this election or appointment?		
Have you been disqualified as a governor at this school for failing to attend governing board meetings for a continuous period of six months, beginning with the date of the first meeting missed, without the consent of the governing board? *Note: This does not apply to Headteachers*		
Has your estate been sequestrated (temporarily repossessed) and the sequestration not been discharged, annulled or reduced?		
Are you the subject of a bankruptcy restrictions order or an interim order: debt relief restrictions order or interim order?		
Are you subject to: a disqualification order or disqualification undertaking under the Company Directors Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002 or an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order)?		
Have you been removed from the office of a trustee for a charity by an order made by the Charity Commission or Commissioners or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which you were responsible or to which you were privy or to which you contributed or to which you facilitated by your conduct?		
Have you been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of anybody?		
Are you included in the list kept under section 1 of the protection of Children Act 1999 (list of those considered by the Secretary of State as unsuitable to work with children)?		
Are you subject to a direction of the Secretary of State under section 142 of EA 2002(or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction)?		
Are you barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006?		
Are you disqualified from working with children under sections 28, 29 or 29A of the Criminal Justice and Court Services Act 2000?		
Are you disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care or disqualified from registration under Part 3 of the Childcare Act 2006?		
Have you, in the five years prior to becoming a governor, or since becoming a governor been sentenced to three months or more in prison (whether suspended or not) without the option of a fine?		
Have you, in the twenty years prior to becoming a governor, received a prison sentence of two and a half years or more?		
Have you, at any time, received a prison sentence of five years or more?		
Have you been fined, in the five years prior to becoming a governor or since becoming a governor, for causing a nuisance or disturbance on school or education premises?		
Are you employed to work at the school or on a contract for services at the school and work for more than 500 hours a year?		